

Intergovernmental Relations

MISSION STATEMENT

The Office of Intergovernmental Relations provides professional and technical support in intergovernmental relations, including lobbying at the State and Federal levels, serving as a liaison with elected and appointed officials; coalition building; obtaining maximum benefit of

consultant resources; developing legislative issues and recommending City positions; monitoring, tracking and reporting legislation and trends; and conducting public policy analysis and process facilitation.

DEPARTMENT OVERVIEW

The Office of Intergovernmental Relations will maximize the outcomes of actions by the State and

Federal policy makers for both the municipality and citizens of Norfolk.

BUDGET HIGHLIGHTS

The total budget for the Office of Intergovernmental Relations is \$485,100; this reflects an increase of \$78,600 with \$11,900 attributable to the increase in required contributions to the City's retirement system. The remaining cost increases relating to office's mission of identifying and pursuing legislation that will improve education, neighborhoods and other priorities for the citizens of the City are also included.

This budget provides resources that will increase the effectiveness of lobbying the General

Assembly members to advance City Council's Legislative Program. At the same time, the resources for lobbying the US Congress or negotiating with federal executive agencies will increase in order to achieve more of the City's requests for federal assistance. This will include, but not be limited to, wastewater projects, General Redevelopment Review by the Army Corps of Engineers, funding of the Empowerment 2010 Initiative and matters of Homeland Security.

PRIOR YEAR ACCOMPLISHMENTS

During FY-03, this Office managed liaison activities with State Government including assessment of Executive Branch Budget Reduction Actions, proposed Biennium Budget Bill, and Joint Conference Committee budget report. The staff developed issues for City Council consideration for State Legislative Program, assisted City Council communication of Legislative Priorities and other positions using consultant resources, assessed House and Senate

Bills during the session, and work of legislative study commissions.

This Office handled participation and coordination with Coalitions such as the 14 Cities having mutual legislative interests and the Virginia Municipal League. The efforts helped Norfolk and local governments achieve a more equitable share of the State's reductions.

This Office also managed liaison activities with the federal Government, including the development and submission of Appropriation requests such as: Empowerment 2010 funding issues, sewer infrastructure, Shoreline Protection study by Army Corps and Homeland Security.

There was also communication of City Council's Legislative Program, handling of action calls for

issues identified by national associations, and coordinated use of federal consultants' resources. These activities lead to success in obtaining \$750,000 for City projects. Finally, the staff monitored Base Realignment and Closure developments to ensure appropriate and timely involvement by the City and region.

Expenditure Summary

	FY2001 ACTUAL	FY2002 ACTUAL	FY2003 BUDGET	FY2004 APPROVED
Personnel Services	149,431	176,730	134,500	225,000
Materials, Supplies and Repairs	3,544	3,384	3,800	4,600
General Operations and Fixed Costs	142,588	224,859	268,200	255,500
Equipment	3,618	14,109	0	0
Total	299,181	419,082	406,500	485,100

Programs & Services

	FY2002 ACTUAL	FY2003 APPROVED	FY2004 APPROVED	FULL-TIME POSITIONS
FEDERAL, STATE & MILITARY LIAISON ACTIVITIES	419,082	406,500	485,100	3

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Position Summary						
Position Title	Pay Grade	Minimum	Maximum	FY03 Positions	Change	FY04 Positions
Administrative Technician	OPS08	25,206	40,295	1		1
Director of Intergovernmental Relations	EXE01	58,133	100,403	1		1
Manager of Legislative Research & Administration	MAP09	42,127	67,349	1		1
Total				3	0	3

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